

February 17, 2011

MINUTES

The Lake County Sheriff's Office Merit Commission met in a regular session on Thursday, February 17, 2011 at the Division of Transportation, 600 W. Winchester Road, Libertyville, Illinois, with the following:

Present:	Donald Klusendorf, Vice Chairperson John Matijevich, Member Hank Bogdala, Member
Absent:	Marion Watson, Chairperson Mike Miceli, Secretary
Also Present:	Assistant States Attorney Carla Wyckoff Undersheriff Charles Fagan Chief Dave Godlewski Chief Wayne Hunter Susan Rankin, Executive Secretary Beverly Bogdala (Guest)

Session called to order at 9:00AM by Donald Klusendorf. Due to Chairperson Watson's absence, Don Klusendorf will be acting Chairperson for this meeting.

Minutes from the 1/20/11 regular session meeting were reviewed and unanimously approved on motion of John Matijevich, seconded by Hank Bogdala. Executive session minutes from 1/20/11 were reviewed in Executive session but unanimously approved in open session on motion from John Matijevich, seconded by Hank Bogdala. ASA Wyckoff recommended that the July-December 2010 Executive session minutes remain closed. Motion made by Hank Bogdala to keep aforementioned minutes closed. John Matijevich seconded. All in favor.

A summary of Personnel Action Items was distributed and accepted and ordered placed on file on motion of Hank Bogdala, seconded by John Matijevich.

A summary of the YTD budget was distributed and reviewed, as well as expense reports reviewed and signed. John Matijevich made a motion to approve reports as presented, seconded by Hank Bogdala.

Review was made of the current entry and lateral transfer eligibility lists. Our current Conditional Certified Eligibility list has 35 candidates. The Supplemental Transfer list has six candidates, and there are currently nine candidates on the Certified Eligibility list.

Review was made of the 2011 Grievance Committee Election winners from each division. Robert Bell & Anthony Caliendo from the Highway Patrol division; Lonnie Urban from the Criminal Investigations division; John Jeffers from Court Security; Shawn Cailteux from Civil Process/Warrants; and Kenneth Bain and Tyler Schimanski for At-Large.

The upcoming Lieutenant promotional testing was discussed. A copy of the new textbook list from Police Consultants was distributed. The date for the oral interviews will be August 17th, 2011, and the written exam will be August 24th, 2011 at the Division of Transportation in Libertyville, IL. Promotional testing study groups were also discussed. Further discussion will be made at the March meeting.

Chief Godlewski advised that there are currently three entry candidates at the State Academy that are doing well. Chief Godlewski also advised that entry candidate Tommie Hickman decided not to continue in the program at the Academy. Entry candidate Adam Young was offered a position and will start March 23, 2011. Two entry candidates will be interviewed on February 23, 2011. The next State Academy date is April 9, 2011.

Discussion was made regarding the current lateral transfer program. It was decided by the Commission that temporarily this program will be suspended since there are no positions open in the Sheriff's Office. The Merit Commission web site will be updated when this program resumes.

ASA Carla Wyckoff discussed the small changes to the Open Meeting Act in regard to Public Comment at Regular and Special Meetings. The Rules and Regulations handbook will be updated to show that Public Comment will be limited to five minutes per individual for items on the agenda at the beginning of the meeting. Also, for topics not on the agenda, individuals will be recognized by the Chair during the Public Comment period at the end of the meeting and limited to a reasonable amount of time per person. Hank Bogdala made a motion to accept these updates to the Rules and Regulations handbook. John Matijevich seconded. All in favor.

ASA Wyckoff discussed the current Consent Decree for the Merit Commission. The Consent Decree will expire on December 31, 2011. There have been questions raised as to the ramifications of the expiration of the Decree. ASA Wyckoff will continue to research and further discussion will be made at the March meeting.

ASA Wyckoff provided an update on the Kleifield case. She advised that the case has been assigned a panel of judges in the appellate court. It is very likely this case will continue for at least another few months.

Acting Chairperson Klusendorf requested a motion to go into Executive session at 9:55AM pursuant to Chapter 5 of ILCS ACT 120 SECTION 2(c)(1) and Chapter 5 of ILCS SECTION 2(c)(11). Motion made by Hank Bogdala, seconded by John Matijevich.

The meeting was reconvened to regular session by acting Chairperson Klusendorf at 10:05AM.

Meeting reconvened at 10:05AM.

Meeting adjourned on motion of John Matijevich, seconded by Hank Bogdala at 10:05AM.